

#### 4. General details

Addressees	Executive Committee
Date	15/09/2009
Name	<b><i>Minutes of the 52<sup>nd</sup> meeting of the Executive Committee</i></b>
Manager	Tommaso Grimaldi
Contact (s)	Sophie Falier

#### 4. Content

1. The Executive Committee of the European Vocational Training Association (EVTA) held its fifty-second meeting in Brussels on 15 September 2009. A list of participants is provided at the end of this document.

##### I. Approval of the agenda (Doc. B/09/08)

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| 2. The agenda of the meeting of 15 September 2009 was approved. |
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##### II. Approval of the minutes of the last meeting of the Executive Committee (Doc. B/09/07)

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| 3. The minutes of the meeting of 15 May 2009 were approved. |
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##### III. Business Plan (Doc. B/09/09)

4. The General Secretariat presented the new EVTA website, which can easily be updated in Brussels.
5. The network has the big advantage of having been in existence for 10 years, unlike the other networks currently arriving on the European scene. We have an organised and experienced structure, which is something we need to promote.
6. The front page has to provide a clear image of the openness of the network, which intends to offer learners a system of personal development of which vocational training is a stage. The term suggested for presenting the network is “employment market operators, including vocational training providers”.
7. An additional tool that may be useful would be a resource library. It would also be a good idea to invest in a meta-search engine, which allows existing engines to be grouped together.

8. As regards European projects, it would be a good idea to dedicate a budget item specifically to the budgetary impact of disseminating results.
9. There are many different themed areas, but they are well-organised, according to an easily understandable logic which allows information to be found quickly and will ensure that visitors return to the website.

#### IV. Partnership routes (Doc. B/09/09)

10. An approach is proposed which allows the network of existing members to be strengthened while at same time ensuring its growth. This growth must however take place in a logical way, according to Europe's new vocational training realities. In particular, it must also fulfil the confirmed intention of the network to ensure that training providers remain at the heart of its activities.
11. A proposal made by Infrep would be an interesting way of strengthening ties between the members. It would involve establishing a very simple system, enabled by the general secretariat, whereby network members would turn to their EVTA colleagues first of all when setting up partnerships to run European projects.
12. As regards the position of EVTA in respect of other European operators, we have an indisputable strength, which is our knowledge of the terrain. This could both be sold as a service and attract interesting partnerships for us and our members.
13. One of the great difficulties lies in identifying organisations that could become new members. Given the major changes that have taken place in Europe, particularly as a result of the devolution of power to the regions, unlike the situation a few years ago, it is no longer possible to find a single government-linked player in each country. The best way to find members is to identify European project partners who work efficiently and achieve results. If these partners can identify with the existing member organisation and the network's shared objectives, it is conceivable that they could become members.
14. The increasing number of EVTA members includes networks. EVTA's ambition could be to become a network of networks, or a provider of services to these networks.
15. The question that will be put to the General Assembly will be directed at developing the network in this way. A mandate will be requested for the Executive Committee, which is already strongly committed to achieving the expected results. External help may be requested for the purpose of developing our action plan. The name of the former director of Cedefop has been mentioned in particular. He will be contacted.

#### V. Finance (Doc. B/09/10)

16. The statement as of 30 June is available.

17. In terms of income: the situation with regard to membership fees is fairly good, given that a majority of them have been paid. For EQ funds, expenditure has accelerated but without exceeding the amount made available. Grants for European projects suffered delays that were beyond our control but which have now been made up.
18. In terms of expenditure: there are two unexpected developments, the first is the cancellation of the agreement with our IT provider and the second a tax on expenditure incurred in previous years which we had underestimated (and which is difficult to predict because our results are audited in May).

## VI. Preparation of the General Assembly (Doc. B/09/11)

19. As previously decided, half a day will be dedicated to the future of the network. And as usual, half a day will be dedicated to the formal part.
20. The General Secretariat proposes to invite the Belgian federal minister for employment, who has already been contacted, to attend and discuss the priorities for the future Belgian presidency of the Council (July-December 2010). Mr Delgado, a European official in charge of vocational training, has also blocked out time in his diary to attend the General Assembly.
21. These are two interesting speakers. It would be better for the debate with the speakers to take place before the internal discussion regarding expansion of the network, so that its conclusions can feed into our debate.
22. The European employment market project "Going local to respond to employment challenges" will be coming to an end around the same time and a suggestion has been made to bring together the two events, so that a maximum number of managers can attend this conference. However, if this extends the length of the meeting excessively, the presence of the speakers should be our priority.
23. A proposal has been made to offer organisations a paper diary at the General Assembly containing general European information in addition to a presentation regarding EVTA and its members, if they validate the information.
24. The diary could also act as a showcase for European projects.
25. As regards these European projects, IB Stuttgart has involved EVTA in a mobility project and, given that we are receiving money for being partners in this project, the General Secretariat has not asked for a fee from an IB school that wants to continue using the network platform.
26. The Executive Committee would prefer to separate the two contracts. Given that IB has decided to pull out of the network, their school must pay for its use of the platform, regardless of the money received in the context of a project.

## VII. Any other business

27. EUCIS-LLL are at present the advisory group, among other representatives, and EVTA is representing EUCIS-LLL. They are working in particular on EQF. It is particularly interesting for EVTA to keep abreast of this work because it opens up new opportunities.
28. Through the new director of ETF, the Turin foundation, several actions are possible: contacting countries that are not yet part of EVTA; becoming an operational reference for these countries; proposing study visits to EVTA and its members, organised and paid for by ETF; since EVTA cannot take part in public tender procedures (it would be competing with its members), its members must undertake to take on EVTA as a subcontractor when they win a contract with ETF.
29. It is interesting to look at what is happening in China and India and in the international vocational training market outside Europe in general.

## VIII. Date and place of the next meeting of the Executive Committee

30. The date of the next Executive Committee meeting will depend on the work needed to prepare for the General Assembly. If an urgent situation arises following the network expansion work an invitation will be sent out.

**LIST OF PARTICIPANTS**  
**52nd meeting of the Executive Committee**  
**15 September 2009**

Attendees:

Centers of expertise	Pasqualino MARE
ENAIP	Tino CASTAGNA
AIKE	Petri SOTARAUTA
EVTA	Donal SANDS
EVTA	Ulla ENGSTRÖM
EVTA	Tommaso GRIMALDI
EVTA	Sophie FALIER
EVTA	Alexandra CHKOLAR

Excused:

AFPA	Vincent DESTIVAL
FAS	Jim COUGHLAN
LERNIA	Katarina SJOGREN
LLMTA	Tomas JOVAISA

The official members of the Executive Committee as of 15.09.2009 are:

President	Donal SANDS
Vice President	Ulla ENGSTROM
Vice President	Vincent DESTIVAL
Treasurer	Tomas JOVAISA
Centres of expertise	Pasqualino MARE
ENAIP	Tino CASTAGNA
FAS	Jim COUGHLAN
LERNIA	Katharina SJOGREN-EDSTROM
AIKE	Petri SOTARAUTA